



**Diocese of Salt Lake City
Employee/Volunteer
Disclosure and Information Form**

CONFIDENTIAL

1. I authorize a criminal background evaluation be performed based on the information provided on this form. _____ (*initial*)

Name: _____ **Social Security Number:** _____

Date of Birth: _____ **Area Code and Phone #:** _____

Street Address: _____

City, State, Zip, and County: _____

Driver's License Number: _____ **State Issued:** _____

2. I have read, understand, and agree to comply with the Safe Environment Program policies of the Diocese of Salt Lake City including the Diocesan Child Abuse Policy, the Code of Ethical Standards for the Diocese of Salt Lake City, and the Safe Environment Program. I understand that I have a continuing duty to disclose the existence of any disqualifying offense as set forth in the Safe Environment Program and that this duty does not terminate until I cease acting in a capacity which is governed by the Safe Environment Program. I also understand that I may be prohibited from serving as an employee or volunteer within the diocese if any of these disqualifying offenses apply to me:

a. I have been arrested for or convicted of any crime (including crimes of record which have been expunged and pleas of "no contest") involving child abuse, sexual abuse of a minor, physical abuse, causing a child's death, neglect of a child, murder, manslaughter, felon assault against a minor or any other lewd or immoral act. Yes No _____ (*initial*)

b. I have been found liable for civil penalties or damages in a proceeding alleging sexual, physical or verbal abuse. Yes No _____ (*initial*)

c. I have been subject to any court order involving sexual, physical or verbal abuse including, but not limited to, a restraining order in a civil case or a protective order. Yes No _____ (*initial*)

d. I have been subject to an administrative determination of child abuse or neglect. Yes No _____ (*initial*)

e. I have had parental rights terminated. Yes No _____ (*initial*)

f. I have a history with another organization (volunteer, employment, etc.) of complaints of sexual, physical or verbal abuse. Yes No _____ (*initial*)

g. I have resigned, been terminated or been asked to resign from a position, whether paid or unpaid, due to a complaint(s) of sexual, physical, or verbal abuse. Yes No _____ (*initial*)

h. I have a history of behaviour that indicates I may be a danger to children within the Diocese of Salt Lake City. For example, driving under the influence may not be a disqualifying offense but a pattern of alcohol-related offenses may.

Yes No _____ (*initial*)

Use the following space to explain any questions for which a "Yes" response was provided.

Signature of Employee/Volunteer/Date

3. I have interviewed the employee/volunteer and answered any questions he/she had pertaining to the Safe Environment Program.

Signature of Local DSE/Date

Parish/School/Organization

For Office Use Only

Employee/Volunteer Ministry: _____

Date Initial Criminal Background Screening Completed: _____

Date Criminal Background Screening Update: _____

Results of Background Screening: (*circle one*) Cleared Not Cleared

Name of Person Who Ordered the Background Screening: _____

Date Safe Environment Basic Training Course Completed: _____

Date Safe Environment Recertification Training Completed: _____